



A meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held in **CIVIC SUITE (LANCASTER/STIRLING ROOMS), PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, CAMBS, PE29 3TN** on **WEDNESDAY, 9 JULY 2025** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

## **AGENDA**

### **APOLOGIES**

#### **1. MINUTES (Pages 5 - 8)**

To approve as a correct record the Minutes of the meeting of the Committee held on 18 June 2025.

**Contact Officer: Democratic Services - (01480) 388169**

#### **2. MEMBERS' INTERESTS**

To receive from Members declarations as to disclosable pecuniary, other registerable and non-registerable interests in relation to any Agenda item. See Notes below.

**Contact Officer: Democratic Services - (01480) 388169**

#### **3. UPDATE ON CODE OF CONDUCT AND REGISTER OF DISCLOSABLE PECUNIARY INTERESTS (Pages 9 - 16)**

To receive a report providing details of the current level of returns by Town and Parish Councillors and by District Councillors, and a breakdown of the adoption by Town and Parish Councils of Codes of Conduct.

**Contact Officer: S Rees(01480) 388738  
A Roberts (01480) 388015**

#### **4. GLATTON AND CONINGTON COMMUNITY GOVERNANCE REVIEW (Pages 17 - 52)**

To receive a report providing an update on the Community Governance Review (CGR) of Glatton and Conington parishes following public consultation.

**Contact Officer: L Jablonska  
(01480) 388004**

#### **5. ANTI-FRAUD, BRIBERY AND CORRUPTION STRATEGY (Pages 53 - 66)**

To receive a report presenting and seeking the endorsement of an updated Anti-Fraud, Bribery and Corruption Strategy

**Contact Officer: Contact Officer: K Kelly  
(01480) 388151**

**6. ANNUAL REVIEW OF FRAUD INVESTIGATION ACTIVITY (Pages 67 - 84)**

To receive a report which provided a summary of the activity undertaken by the Council's Corporate Fraud Team in 2024/2025.

**Contact Officer: K Kelly (01480) 388151  
P Bicknell (01480) 388194**

**7. INTERNAL AUDIT ACTIONS UPDATE (Pages 85 - 90)**

To receive a report summarising the progress in implementing management actions arising from final internal audit reports.

**Contact Officer: S Jones (01480) 388214  
D Harris 01223 455715**

**8. CORPORATE RISK REGISTER (Pages 91 - 100)**

To receive a report providing an update on the Corporate Risk Register.

**Contact Officer: S Jones  
(01480) 388214**

**9. INTERNAL AUDIT UPDATE REPORT (Pages 101 - 120)**

To receive a report setting out a summary of the work undertaken by the Internal Audit Service since the Committee last met in June 2025.

**Contact Officer: S Jones (01480) 388214  
D Harris 01223 455715**

**10. CORPORATE GOVERNANCE COMMITTEE PROGRESS REPORT (Pages 121 - 122)**

To receive the Corporate Governance Committee Progress Report.

**Contact Officer: Democratic Services - (01480) 388169**

1 day of July 2025

***Michelle Sacks***

Chief Executive and Head of Paid Service

## **Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests.**

Further information on [Disclosable Pecuniary Interests and other Registerable and Non-Registerable Interests](#) is available in the Council's Constitution

## **Filming, Photography and Recording (including Live Streaming) at Council Meetings**

This meeting will be filmed for live and/or subsequent broadcast on the Council's YouTube site. The whole of the meeting will be filmed, except where there are confidential or exempt items. If you make a representation to the meeting you will be deemed to have consented to being filmed. By entering the meeting you are also consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. If you have any queries regarding the streaming of Council meetings, please contact Democratic Services on 01480 388169.

The District Council also permits filming, recording and the taking of photographs at its meetings that are open to the public. Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

**Please contact Democratic Services, Tel: (01480) 388169 / email: [Democratic.Services@huntingdonshire.gov.uk](mailto:Democratic.Services@huntingdonshire.gov.uk) if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

### **Emergency Procedure**

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.